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PETER J. OSTROSKEY
STATE FIRE MARSHAL

MEMORANDUM

TO: Heads of Fire Departments

FROM: Peter J. Ostroskey
State Fire Marshal

DATE: December 6, 2016

SUBJECT: FY 2016 S.A.F.E. and Senior SAFE Grant Year-End Reports

Attached please find a copy of the FY 2016 Student Awareness of Fire Education and Senior SAFE Year-End Report. The FY16 S.A.F.E. and Senior SAFE Grant Year-End Report form can be found online as well at the DFS website by going to www.mass.gov/dfs and clicking on Public Education under *Our Organization* and then clicking on Fiscal Year 2016 Year End Report.

The deadline for spending your FY16 grants is December 31, 2016 and FY16 S.A.F.E. and Senior SAFE Grant Year-End Reports are due back to the Department of Fire Services by January 31, 2017. Completion of this report is required in order for your community to be considered for future grants.

If you have any unexpended FY16 funds, you may apply for a single six-month extension. Please submit the request along with your year-end report by January 31, 2017. Unexpended funds must be spent by June 30, 2017 and you must submit the revised budget report by July 30, 2017.

In you have any questions or concerns about putting together your FY16 S.A.F.E. and Senior SAFE Grant Year-End Report please do not hesitate to contact one of our staff who would be happy to assist you.

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